

# THE Leavenworth CONNECTION



EDITORS: LISA ALLEN & CASSANDRA LINCOLN

## BENEFITS ENROLLMENT

### With benefits enrollment approaching, learn how you can save...

Enrollment for 2017 Hallmark benefits begins Oct. 31 but you can get a head start this month by learning more about ways to save on medical expenses using health savings (HSA) and flexible spending (FSA) accounts.

An HSA video is available on this link: <http://home.hallmark.com/Benefits-And-Programs/HSA-Plan>

Whether you're considering enrolling in an HSA or FSA for the first time, continuing your accounts for 2017 or switching to a coverage level without an HSA — the sessions will offer valuable tips about how the accounts work, what expenses are covered, how to receive quick reimbursement, what to include when filing your taxes and more.

## 14th ANNUAL UNITED WAY AUCTION FOR ACTION

It's coming. Are you ready? Can we beat last years total of \$1300.00? Let's try. Let's make it happen!! The monies from the auction can supply everyday things that you and I take for granted to so many in our community that are in need. Food, clothing, shelter, and the list goes on and on. We can help, Hallmarkers CAN make this happen. The 14th Annual United Way Auction For Action will run from October 31st through November 4th. Auction items will be accepted from October 3rd through October 28th. Drop your items off to Lisa Allen, Chris Sanders or the front desk. Stay tuned for more information on the CTV's and at your start up meetings.

## CARD SHOP



Keepsake Debut Ornaments are now available in the Card Shop.

Salvador Perez ornaments will be limited to **2 per employee.**

Royals ornament will be limited to **1 per employee.**

Wednesday, October 5<sup>th</sup> all limits will be lifted.





## Flu Vaccines 2016

Protect yourself and others. The Centers for Disease Control and Prevention recommends annual flu vaccines for most people age 6 months and older. Hallmark Medical Departments will be offering the quadrivalent flu vaccine again this year covering four strains of the influenza virus.

There is no out-of-pocket expense for Hallmark employees and their adult dependents enrolled in Aetna, Cigna or United Health Care coverage through the AON health exchange. Medicare eligible retirees and all others are not eligible for reimbursement and will be subject to a \$25 fee.

### Your Hallmark Aetna, Cigna or United Health Care insurance card is required.

\*\*\*If unable to attend the Flu vaccine clinic please stop by the medical office on a Monday or Wednesday to receive your flu vaccine. \*\*\*

**WHEN:** Friday, October 14  
6:30am – 9:00am  
AND  
3:30pm – 5:00pm  
**WHERE:** Rosewood Room

## BIRTHDAYS

01	Ramon LaRue
02	Penny Fields
06	Sara Johansen
06	Elaine McClure
08	Brian Sanders
09	Kevin Kern
16	Jack Grimm
17	Warren Abernathy
18	Tammy Marsh
25	Warren Brown
25	Leslie Fink
25	Angela Lebron
29	Eric Brantley
29	Alan Collins
31	Sam Satterlee
31	Irene Shelton

### Keep Facilities Secure: Wear Your Badge

- When entering the building, and at all times inside the building, display your ID badge so others can clearly see it. Make sure your photo is outwardly visible, and do not cover your badge with stickers, the intranet-from-home access card or other items that would block your picture. Badges should be worn between the shoulders and waist (includes around/near waistline such as from pant belt loops or bottom of shirts/sweaters).
- Do not let anyone else use your badge to access the building or a restricted area.
- Do not let anyone follow you through secure doors.
- If your badge is worn, unreadable or damaged, please contact security at your location to obtain a new badge.
- Report a lost or misplaced ID badge immediately by calling the security department at your location.

All full-time Hallmark employees are issued an employee number, and like Social Security numbers your employee number is used for many things in the plant. If you do not know your employee number, ask security or Lisa Allen. Once you have your number please memorize it!

## ANNIVERSARIES

20<sup>th</sup>

**Jennifer White**  
Oct 1, Webtron

35<sup>th</sup>

**Lisa Valles**  
Oct 16, Prod. Control



**RENAISSANCE FESTIVAL**  
Weekends-Sept 3<sup>rd</sup>-Oct. 16<sup>th</sup>  
Plus Labor Day & Columbus Day.  
Rain or Shine  
10am – 7pm  
Tickets: Adults \$16.50  
Children \$10.00

**SEE LISA ALLEN TO PURCHASE**