

THE Leavenworth CONNECTION



NOVEMBER 2016

EDITORS: LISA ALLEN & CASSANDRA LINCOLN



Welcome!

SARA COASH, Design Engineering Director, is named Leavenworth Plant Engineering Manager reporting to David Millen. Sara will lead the engineering and maintenance teams to achieve productivity standards, quality enhancements and cost reductions through the use of LEAN tools, preventative maintenance and other methodologies. Sara joined Hallmark in 2000 as a Process Improvement Engineer. Sara brings a variety of experience, including section manager in the Lawrence Production Center, Product Development Engineer, Creative Engineering Manager, and Design Engineering Manager. Sara Earned a bachelor's of science in Industrial Engineering from Kansas State University and a MBA from the University of Kansas, Sara's husband works in the Leavenworth area as well and they have a set of twins a boy and a girl, 1 1/2 years old. Sara is excited to be joining us in the Leavenworth Plant.



JASON PETTIJOHN, Jason Pettijohn has joined the Leavenworth Production Center as a Production Planning Analyst, reporting to Veronica Morris. Jason brings a diverse background to us - he taught math to high school students for 2 years before working for DSW (yes - the shoe place). His most recent experience was as an Inventory Analyst working for MSE Audio in Overland Park. Jason earned a Bachelor's of Science in Math education from Missouri Western State University. Additionally, he earned his APICS certification in Production and Inventory Management. Jason is a fan of Star Wars and corvettes, although he doesn't own one yet. May the force be with you in your pursuit of one!

**VETERAN'S DAY
NOVEMBER 11, 2016
TO ALL OUR VETERANS, WE THANK YOU!**



**MARK KING
RAY MAXWELL
STEPHEN SPENCER
JACK GRIMM**

**MIKE BAILEY
NEIL STAFFORD
KENNY HICKS
WARD HAWLEY**

**GREG BOGGS
DAN LINDSTROM
DAN DICKS
TODD VOGT**



LEAVENWORTH HALLMARK FALL BLOOD DRIVE

WEDNESDAY, NOVEMBER 16TH
6:30am—12:30pm
Rosewood Room

BENEFITS OPEN ENROLLMENT

Enrollment for 2017 benefits begins Monday, Oct. 31. From Oct. 31-Nov. 11, employees will have access to online tools and support by phone from representatives at Aon and the participating insurance carriers, as well as Hallmark's HR Service Center. The "Help Me Choose" feature of Aon's enrollment website will be designed to make shopping easy. By answering a few questions about personal preferences, each medical plan is given a score — a single number — so employees can quickly see which plans are most compatible with their needs. Using this tool, employees also can compare prescription costs and explore generic and brand-name alternatives. Employees who do not make a new medical enrollment election will be automatically enrolled in the same medical coverage level and carrier they have in 2016, at 2017 prices. The deadline to complete enrollment is Friday, Nov. 11 at 5 p.m.

Open Enrollment Fair in the Leavenworth Plant

On Friday, November 4th representatives from Aetna, United Health Care and Cigna will be in the Crown Room and available to talk with you about any questions you may have regarding their health care plans. Times they will be in the Crown Room are:

7 to 8 AM
11 to 1 PM
3 to 4 PM

Free holiday cards for employees arriving soon

All Hallmark employees will again receive one free wholesale package (four to six boxes) of holiday cards for personal use. This program began in 2009 as an effort to encourage employees to send cards, as well as a way to productively use excess inventory.

The holiday card program complements Hallmark's ongoing efforts to engage employees as ambassadors for the Hallmark brand. Employees are encouraged to send the cards early in the season and to recipients outside of Hallmark to engage them with our products.

CARD SHOP

Visit the card shop each day in November and discover the Hallmark Crafters & Co. brand, made by American companies in the USA. Taste the chocolates and teas, and test the lotions and soaps. One of these items will be available for sampling each day in November in the card shop but you have to stop in to find out which one!

BIRTHDAYS

04	Paul Smith
07	Craig Rodgers
09	Albert Green
09	Debbie McClain
10	Janet Meyer
10	Barry Ward
11	Irene Smith
11	Stephen Spencer
18	Caitlynn Cruce
25	Donna Barron
25	Kenny Hicks
25	Kyle Smith



Family Christmas Party

Free pictures with Santa! Balloon artists, and refreshments.

December 3rd
9 AM – 11 AM