

# Greetings News



February 12, 2016 Monthly Publication

Send a card. It's the biggest little thing you can do.

## Employee in the Spotlight

**Name: Robert Tomlinson Department: Packaging Position: Packaging Operator Years at Hallmark: 15 years**

Q: Best part of your day:

A: Getting home safely.

Q: Toughest part of day:

A: Leaving my family.

Q: Favorite Hallmark moment so far:

A: Having a 6 hour run clock on an FMC.

Q: What is your hope for Hallmark?

A: For Hallmark to continue to be successful.

Q: What is one thing that not many people know about you?

A: I have a degree in Mortuary Science.

Q: If you could have a super power, what would it be? Why?

A: To fly so I could get to work and home faster.

Q: What's an improvement you've made to your job or Department?

A: Being able to run handwork jobs through batches, saving Hallmark money.

Q: What's your favorite season? A: Spring...getting my garden ready.



## Greetings Reset and Integration Project

### Goal / Objective:

Position equipment to allow for better end to end flow that will enable reduced lead time and cost.

End To End Flow is from Creative through Production

Reduction in Leadtime by 50%

Reduction in WIP by 75%

### In progress / Upcoming Moves:

Work continues on moving equipment. In progress and upcoming moves include:

Sakurai Screen Print

Halms #3

North Universal Queen

Halms #1, #2, and Platemaker

### Testing:

The pilot for Flow 3: Litho-Bronze-Large Foil-Emboss-LDC-Packaging processes is in progress with early results being positive.

### Safety:

Please be aware of the work going on throughout the production area with the number of visitors/trades in the plant.

### What do we need from you:

Be positive...and keep an open mind

Be patient....change is always hard, but this will be good for the plant and company.

Be productive...improving our cost position continues to be important.

Be problem solvers...there will be many problems to solve as we reduce WIP and shorten cycle times.

## VIP Grants

### Guidelines:

Time Requirement: 25 hours for a single organization are required to qualify for a grant.

\* 25-49 hours = \$200



\* 50+ hours = \$400

Eligible Organizations: Most organizations with a 501(c) are eligible. (which means, a nonprofit organization that has been recognized by the IRS as being tax-exempt by virtue of its charitable programs.) Governmental units, such as public schools, municipalities, and commissions. Deadline is February 29.



# Happy Birthday

Feb 11	Martin Allen	Feb 25	Mychael Mitchell
Feb 12	Jeffrey Crooks	Feb 25	Karen Shirk
Feb 13	Liz Eissler	Feb 26	Paul Bolinger
Feb 14	Douglas Hollis	Feb 28	Christina Cohorst
Feb 14	Wendell Myers	Feb 28	Jesse Garles
Feb 14	John Wallace	Feb 29	Terry Hendrix
Feb 15	Bill Curtis	Mar 01	Jim Area
Feb 15	Berta Lough	Mar 01	Viola Stevens
Feb 16	Alicia Fritz	Mar 01	Jamie Wymore
Feb 16	Jeremy Scott	Mar 02	Mark Sieve
Feb 17	Gregg Turner	Mar 03	Randy Eason
Feb 18	Tony Meyer	Mar 03	Willy Shockley
Feb 19	Ed Vogrin	Mar 03	Stacy Sumpter
Feb 20	Mark Creech	Mar 03	Pam Sykaluk
Feb 22	Dan Chappell	Mar 04	Bryan Evans
Feb 22	Adam Kern	Mar 04	Tanya Moore
Feb 23	Karen Heywood	Mar 04	Jim Steck
Feb 23	Terry Taul	Mar 04	Jim Steck
Feb 23	Dick Walbridge	Mar 05	Maggie Hildebrand
Feb 23	Phyllis Younkin	Mar 06	Eddie Gonzales
Feb 24	Willis Hall	Mar 06	Rito Lopez
Feb 24	Vasilii Polovin	Mar 08	Colby Clemmons
Feb 25	Brenda Ambrose	Mar 08	Mark Kirmse
Feb 25	Dwane F. Lewis	Mar 09	Tim Moppin
Feb 25	Chad Lewis	Mar 10	Sara Mercer

# Happy Anniversary

<b>35 years</b>	Bruce Smith (LDC) 2/16
<b>25 years</b>	Ann Scott (Crown Room) 2/20 Phyllis Younkin (Flitter) 2/20
<b>20 years</b>	Donald Coffee (Rotary Print) 2/14 Barbara Yeary (Packaging) 2/29
<b>15 Years</b>	Shawn Bowen (Virko) 2/23 Colin Colbert (Packaging) 2/23 Dennis Sherry (Packaging) 2/23 Larry Wendling (Dept E) 2/23

## Thank You

To the Hall family & the Lawrence plant,

Thank you for the flowers, cards, thoughts and prayers during the loss of my mother.

Joe Wampler (Maintenance)

## Employee Discount

All Hallmark employees are eligible for a 5% discount on classes offered at the Lawrence Arts Center. Coupons available in the front office.



## Congratulations!

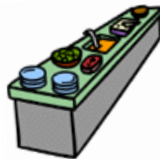
*Kris Hawks got married to Tamara Cottrell on December 3, 2015*



## Topeka Retirees

Reminder...

The next quarterly luncheon will be Tuesday, February 16, 2016 at the Golden Corral at 11:30am



## Someone Special

Kris Hawks and Tamara Cottrell welcomed their son, Elijah Justice, on February 4, 2016



## Safety Tip of the Week: Safety Attitude

The new year is an excellent time for us to reflect again on what safety is and isn't.

Safety **ISN'T** a mysterious maze of rules and regulations that the company and OSHA want you to obey.

Safety **IS** a mindset that each of us must demonstrate on a daily basis to prevent injuries. You have control of your attitude and your actions. Life is 10% of what happens to you and 90% is how you react to it.

Please continue to be **Controlled, Alert, Rested, and Even-paced** at all times to prevent accidents!!